

# Promotion Information for Nurses

## Promotion Information for Nurses

### General Information:

- To be considered for promotion to a GS-13, you must first be eligible for promotion within the NIH Human Resources (HR) system. Check with your **Team Leader**.
- It is important to discuss your goal of promotion with your Team Leader during your evaluations.
- Your performance should reflect elements at a GS-13 level. Things to consider:
  - Are you consistently exceeding expectations?
  - Are your audits outstanding?
  - What are your leadership skills?
  - Do you write and routinely review protocols for consistency?
  - What tools do you use for documentation?
  - If you coordinate multi-center trials, what is your role?
- The panel will review for all applications on a rolling basis.
- **Final sign-off** will be the CCR Clinical Director, Dr. James Gulley, and the Director of Office of Research Nursing, Corrine Keen.

### Additional Information:

- [Procedures for Promotion to GS-13](#)
- [Nursing Promotion Panel Committee: Membership](#)