

SS/SC Website Sub-Committee

Next Meeting

TBD

September 30, 2020

Present: Emily, Ravi, Wenyue, Aleksandra

Minutes:

Topics:

1. Homepage content
2. Committee Activities
3. Standard editing; SS/SC; named hyperlink

Conclusions:

1. Aleksandra will contact committee chairs and ask for content/updates and using website for activity documentation
2. Ravi and Wenyue will be responsible for maintaining the committees activity page and contact with committee chairs
3. Emily will make the standard edits on brownbag seminar page
4. Aleksandra will add lists and summaries for past meetings (retreat and professional day)
5. Aleksandra will continue working with CCR central editors to finish the integration of the websites
6. We need to advertise more the SS/SC website to the community; establish a habit with committee chairs to always refer website when they send out an announcement to SS/SC mailing list.
7. Once we finish all revisions /updates we'll send out an email for users comments and then to all SS/SC informing about changes and content on the SS/SC website

August 3, 2020

Present: Ravi, Aleksandra

Minutes:

A. Website:

1. Moving SS/SC Wiki content to CCR Central
2. Restructure current content to include current events and more interactive outreach to staff scientists
3. Create committees pages with the mission statements and regular updates on meetings/actions/events

B. Review the suggestions from the CCR Communication Office and Aleksandra's comments, and add your comments: [amm_SSSC wiki conversion to CCR Central.docx](#)

C. Scheduling our future meetings: best day/time of the day

Aleksandra: any time ok; Tues and Thurs mornings only

Ravi: any day/mornings

Emily: Mon. Tue, Wed. and Fri. mornings and Thursday afternoon

Wenyue:

September 8, 2020

- last old homepage version

CURRENT (v. 1253)	Jul 27, 2020 09:26 AM	Michalowski, Aleksandra (NIH/NCI) [E]
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CALENDAR

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ARCHIVED

Meeting Notes

October 28th, 2015

3PM - 4PM

Bethesda

Building 37/3142

A. Public website (drupal design):

1. Waiting for approval by CCR (priority list)
2. Homepage content
3. The Dossier transition
4. [508 compliance](#)

B. Updates:

1. Calendar and Committee Pages: Aleksandra
2. Practical Information: ALL
3. Quad Review: Sun
4. Professional Development Committee: Ravi
5. Retreat Committee: Emily

[Sun testing](#)