

MINIMUM PERSONNEL PROCESSING TIMEFRAMES to the OOTC

(All required and supporting documents must be received in order to properly process your appointment/renewal requests as listed below)

FTE (SS/SC):

Appt: 4 months lead time (~11 months if Visa Assistance required);
FTE Renewal: 3 months lead time (~10 months if Visa Assistance required)

Senior Scientist/SS (VP):

Appt: 4 months lead time (~11 months if Visa Assistance required)

Tenure Track Investigator: TTI (VP):

Appt: 3 months lead time (~12 months if Visa Assistance required);
Renewal: 3 months lead time (~10 months if Visa Assistance required)

Research Fellow:

Appt: 3 months lead time (~10 months if Visa Assistance required);
Renewal: 3 months lead time (~10 months if Visa Assistance required)

SPV/Guest Researcher:

Appt: 2 Months lead time (~3 months if Visa Assistance required);
Renewal: 2 Months lead time (~3 months if Visa Assistance required)

CRTA:

Appt: 2 Months lead time;
Renewal: 1 Month lead time

Summer CRTA:

Appt: 2 Months lead time

Visiting Fellow:

Appt: 3 months lead time;
Renewal: 3 months lead time (4 months if J-2 Spouse, 8 months if G7 renewal)