How to Create a Manual Discrepancy in C3D

- 1. Login into C3D using your username and password: <u>https://octrials.nci.nih.gov/opa52/rdclaunch.htm</u>.
- 2. Select the specific CRF that will need the manual discrepancy added.
- 3. Right click on the field you want to issue the discrepancy.
- 4. Select *Add discrepancy* from the drop-down list

| | ER ARCH Visit | Study <u>CCR_ROS_20</u> Date 04-01-2020 | 018_V1 Site | NCICCR | Visit <u>SCR</u> | EENING_BASE | Pa | atient | X1 | |
|------------------|------------------|--|---------------|------------------|------------------|---|---------------------------|------------------|------|------------------------------------|
| Section blank? [| | | | | | | | | | |
| PRIOR RAE | DIATION SUP | | Other Specify | Radiation Extent | Site | Schedule | To Total Do Dose UG | tal ose OM | Best | Non Response Therapy Type |
| | | | | Radiation (NOS) | BRAIN-C2 | Delete Row Investigator Comm Add Discrepancy Show Audit Histor Show Full Text Show Extended Te Field Help | | | | |

5. Discrepancy can be issued as a *Field Discrepancy*, for specific field, or a *Section Discrepancy*, for an eCRF section. It is automatically defaulted to *Field Discrepancy*.

| C Onsite DE: X5, SCREENIN | G_BASE, PRIOR THERAPY SUP | PLEMENT [T] - Internet Explo | rer | | | | - 0 |
|---------------------------|--------------------------------|------------------------------|-------------------------------------|------------------------|------------|---|---------------------------|
| ACLE' RDC Onsite: Da | ta Entry | | | | | | Preferences |
| CCR_ROS_2018_V1,Site: N | CICCR,Patient: X5,Casebook:BOO | OK_0_10MAY2018 - (Elizabeth | Ness - Site user) | | | E P | revious CRF Next CRF |
| ht All Discrepancies | 🚽 📑 🖾 i 🗹 i | 🕞 I 📝 🔛 🌮 I 🖻 | | 🕂 📑 Page 1/2 📑 👬 | | | |
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| | R FOR Study CCR | _ROS_2018_V1 Site | NCICCR VISI | SCREENING_BASE | Patient X5 | | |
| RESE | ARCH Visit Date | M Add Dis | screpancy | | × | | |
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| PRIOR IF | IERAPT SUPPLEMENT | | | | \sim | | |
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| Filst Dose | | vame Schedul | (optional) | | ~ | - | |
| | | | Action | | ✓ | | |
| | | Revie | w Status Discrepancy not r | eviewed by user | | | |
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6. The *Reason* field is defaulted to *Date Entry Correction* so no need to change. Enter the details of the discrepancy in the *Description* field. Under "Action" select "Send to Data Mgt."

| Ø RDC Onsite DE: X5, SCREENING BASE, PRIOR THERAPY SUPPLEMENT [T] - Internet Explorer | - 0 × |
|--|---|
| | Preferences Help |
| Study: CCR_R05_2018_V1,Site: MCICCR,Patient: X5,Casebook:BOOK_0_10MAY2018 - (Elizabeth Ness - Site user) | Previous CRF Next CRF |
| Highlight 📶 Discrepancies 🔰 📰 📰 📰 🐨 📰 🐨 🕸 🖓 😰 1 📧 🐨 1 | × |
| page 1 | ^ |
| CENTER ION Study CCR_ROS_2018_V1 Site NCICCR Visit SCREENING_BASE Patient X5 | |
| Section blank? Pield Discrepancy Section Discrepancy | |
| PRIOR THERAPY SUPPLEMENT Description | |
| First Dose Last Dose Agent Name Schedu (optional) | • |
| Image: Second | |
| Help Cancel OK | |
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7. Click OK button and discrepant field(s) become yellow.

BASELINE SYMPTOMS

| Date of | Date | | | | | | Relate | ed To | Disease |
|------------|------------|--------------------|-----------------------------|-----|--------------------------|-----------|--------|-------|---------|
| Onset | Resolved | System Organ Class | Adverse Event Term (v5.0) | \$ | Symptom Description | Grade | Yes | No | Unknov |
| 01-27-2012 | | | Fatigue | ٦٢ | | 1 | 0 | 0 | ۲ |
| 03-06-2012 | | | Tinnitus | 1 | occasional, non bothers | 1 | 0 | ۲ | 0 |
| 03-05-2012 | 03-20-2012 | | Blood bilirubin increased 🗙 | þ | | 1 | 0 | ۲ | 0 |
| 01-27-2012 | | | Cognitive disturbance | T P | ADHA & developmental del | 2 | ۲ | 0 | 0 |
| 01-27-2012 | | | Musculoskeletal deformity | ٦ ٦ | Pectus Carination | 1 | ۲ | 0 | 0 |
| 01-27-2012 | | | Dyspnea | 16 | Shortness of breath | 1 | 0 | ۲ | 0 |
| | | | | ĨĨ | | | 0 | 0 | 0 |
| | | | | זו | | \square | 0 | 0 | 0 |
| | | | | ן ן | | | 0 | 0 | 0 |

8. When exiting the eCRF, click save to retain the discrepancy. The eCRF will be displayed in yellow.

