Patient presents to front desk with medical complaint

• Patient does not have contact for LIP. Instead presents to front desk with medical complaint.



Front desk to determine if medical complaint is emergency or not.

- •If medical complaint is an emergency, call 911, and patient will be taken to Suburban Hospital Pediatric ER via ambulance.
- •After patient is taken to ER, should notify LIP if possible.
- •If unsure if medical emergency, proceed to next box.
- •Please see box below for examples of what would include a medical emergency.

If not a medical emergency (or unsure), front desk should contact LIP

- •Front desk to look in patient records and contact primary team LIP.
- •There should also be a back up number to contact if first is unreachable.
- •If primary and secondary contacts unreachable, **please contact AC to further triage**. AC to make decision in step below.

LIP to decide whether: -It is an emergency -Can be handled over phone/seen tomorrow -Need to be evaluated in Clinical Center

- •If an emergency, front desk to call 911. Taken to Suburban.
- •If could be seen the following day, LIP to make arrangements.
- If needs to be evaluated in clinical center, see next box.

## **Examples of Emergencies**

-Breathing issues

-Actively seizing

-Any change of mental status

\*\*\*LIP: Licensed independent practitioner

\*\*\*AC: Admission Coordinator



If patient to be evaluated at the clincial center, LIP to call AC for coordination -Children's Inn staff to direct patient to 1NW

•AC to meet patient at 1NW.