

**Marriott
Williamsburg
Floor Plan**

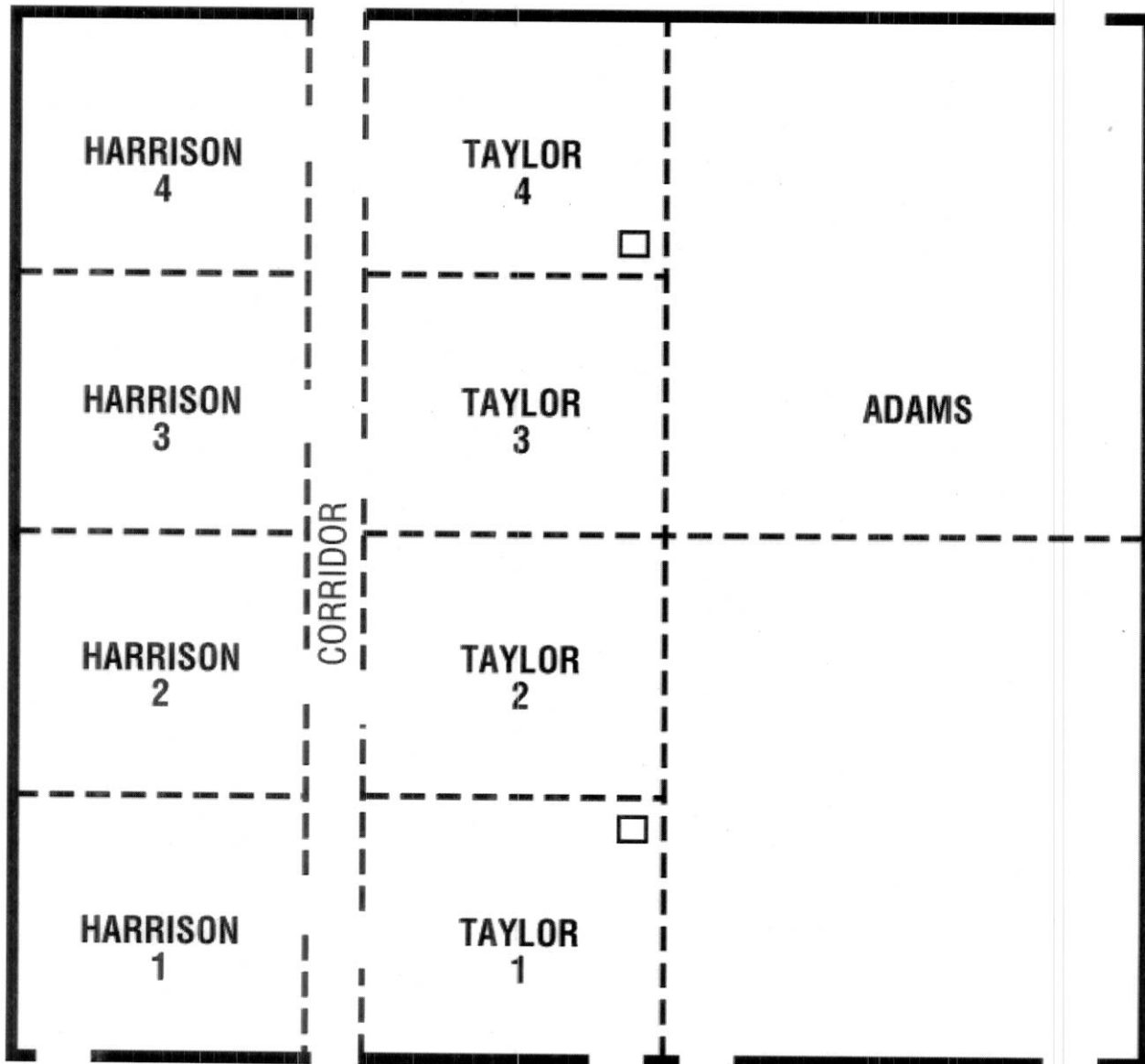
Conference Rooms

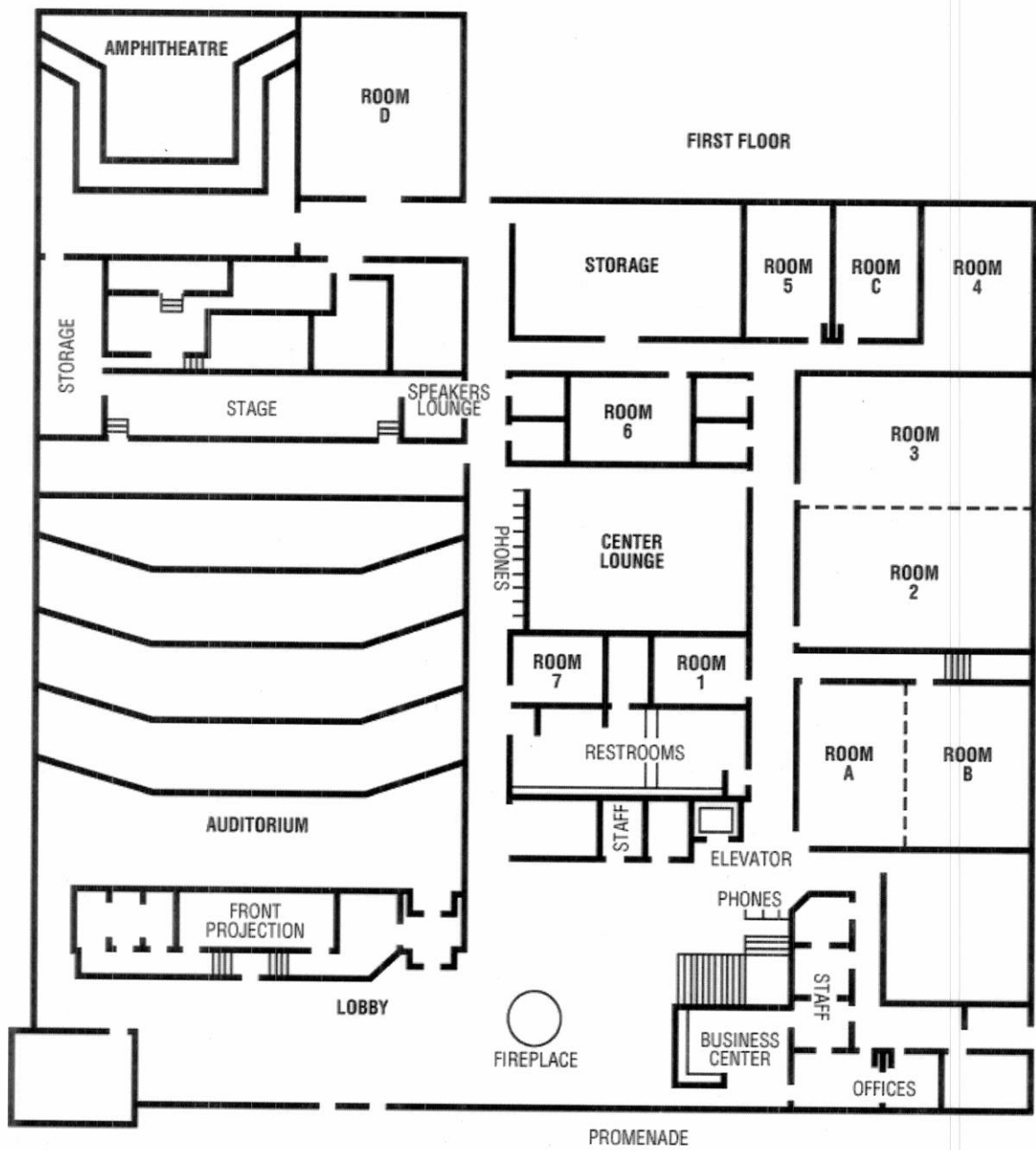
Auditorium – First Floor
Amphitheater – First Floor
Rooms 2 and 2 – First Floor
Rooms A and B – First Floor
Center Lounge – First Floor
Presidents Ballroom

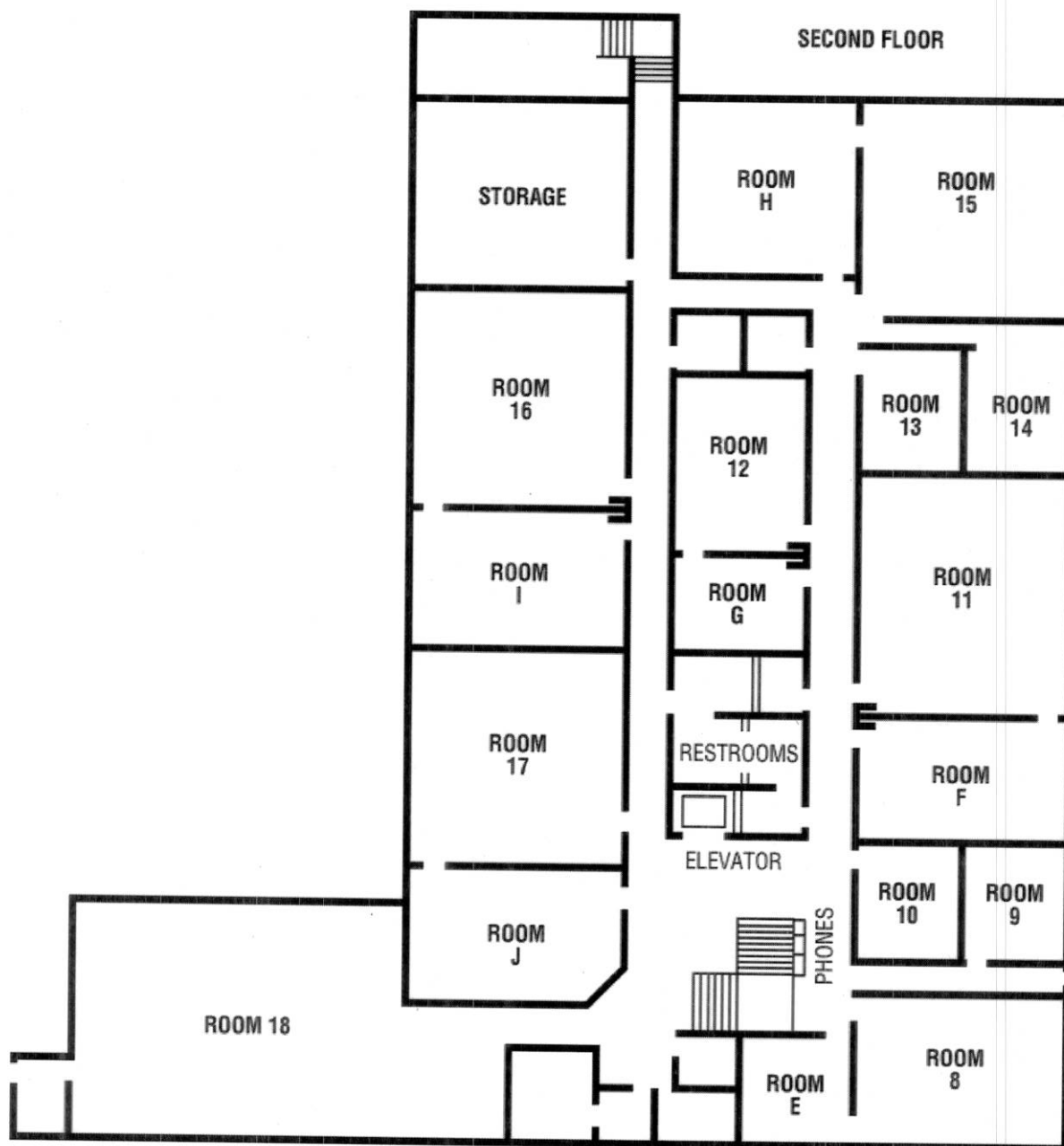
Dates Available - Room Rate \$89

February 14-16, 2011
February 21-23, 2011
February 23-25, 2011
March 23-25, 2011

PRESIDENTS BALLROOM







Capacity Chart

Williamsburg Marriott
50 Kingsmill Road
Williamsburg, Virginia 23185 USA
Phone: 1 757 220 2500

Click on headings below to re-sort rooms.

Convert Meters Re-set

Meeting Room	Dimensions	Area	Capacity by Floor Set-Up			Room Set-Up Examples		
	LxWxH	Sq. Feet	Theater	Schoolroom	Conference	UShape	Reception	Banquet
Presidents Ballroom	99x128x13	12,672	1657	921			1100	1000
Adams	48x109x12	5,232	561	324			600	410
Harrison 1	25x35x13	875	91	45	40	32	70	50
Harrison 2	24x35x13	840	91	45	40	32	70	50
Harrison 3	24x35x13	840	91	45	40	32	70	50
Harrison 4	24x35x13	840	91	45	40	32	70	50
Harrison 1-4 (combined)	99x36x13	3,564	385	200	80	80	360	
Taylor 1	25x36x13	900	91	45	40	32	70	50
Taylor 2	24x36x13	864	91	45	40	32	70	50
Taylor 3	24x36x13	864	91	45	40	32	70	50
Taylor 4	24x36x13	864	91	45	40	32	50	
Taylor 1-4 (combined)	99x36x13	3,564	385	200	80	80	360	
Lobby							150	
Amphitheater	45x45x16	2,025	173	105			80	
Auditorium	75x74x20	5,550	714	417			350	350
Room A	20x29x9	580	55	24	28	26	50	
Room B	21x10x11	210	60	24	28	26	50	
Room a & B (combined)	29x42x9	1,218	111	63	46	41	100	20
Room C	15x24x9	360	32	15	16	17	30	10
Room D	30x35x9	1,050	112	60	40	35	80	60
Room 1	13x16x9	208	21	8	10	10	15	
Room 2	24x42x9	1,008	117	63	40	38	80	
Room 2 & 3 (combined)	42x48x9	2,016	180	105	64	50	160	60
Room 4	21x30x9	630	61	30	34	26	40	30
Room 5	15x23x9	345	32	18	16	17	20	10
Room 6	16x21x9	336	25	13	16	19	20	10
Room 7	13x16x9	208	18	7	10	6	10	
Center Lounge	39x29x9	1,131	110	66	46	38	80	90



October 12, 2010

Julia Lam
Conference & Event Planner
PO Box B
Frederick, MD 21702

RE: SAIC-Frederick

Dear Ms. Lam:

It was a pleasure speaking with you last week. We appreciate your interest in the Williamsburg Marriott Hotel and are confident in our ability to provide you with the facility and services for a successful conference.

ROOM COMMITMENT & PROGRAM DATES

Currently we have the following set(s) of dates available to host your event:

Feb 14-16, 21-23 and 23-25, 2011

Or

March 23-25, 2011

We are pleased to be able to provide the following number of sleeping rooms, which will meet your desired arrival/departure pattern:

Day	Sun	Mon	Tue	Wed
Date	*	*	*	*
# of Rooms	225	225	225	c/o

Day	Tue	Wed	Thu	Fri
Date	*	*	*	*
# of Rooms	225	225	225	c/o

RATES

We are pleased to offer the following special group rates exclusively for SAIC-Frederick.

Single Occupancy\$89.00

Double Occupancy\$89.00

The rate is net, non-commissionable and is exclusive of state and local taxes (currently 10%) in effect at the time of check-in. Currently there is also a \$2.00 per night occupancy tax that will be applied to each guest room.

ROOMS ATTRITION

Hotel is relying upon SAIC-Frederick's use of 450 Total Room Nights. SAIC-Frederick agrees that a loss will be incurred by Hotel should there be a reduction greater than 10% in Total Room Nights actually used.

Should the room nights actually used by SAIC-Frederick's be less than 80% of the Room Night Commitment, SAIC-Frederick agrees to pay, as liquidated damages and not as a penalty, the difference between 80% of the Room Night Commitment and SAIC-Frederick's actual usage, multiplied by the average group room rate.

We are confident that you have obtained the best possible accommodations at the most affordable rate. After all, maximizing attendance benefits everyone!

ACCOMMODATIONS

Our guestrooms are what you would expect in a quality Marriott facility. Each spacious guestrooms offers comfort and convenience such as:

- Iron/ironing boards
- Hair dryers
- Voice mail and dataport modems
- In room movies
- Cable channels and videos
- Bill review and check-out
- Individual coffee makers

MEETING FACILITIES

With 53,000 square foot of Conference Center style space and an additional 13,000 square foot President's Ballroom, the Williamsburg Marriott is able to offer a wide variety of quality meeting facilities.

FUNCTION INFORMATION AGENDA

<u>Day</u>	<u>Time</u>	<u>Function</u>	<u># Ppl</u>	<u>Set Up</u>
Mon	7am-6pm	Continental Breakfast	400	
		General Session	400	Theater
		4 Breakout Sessions	Up to 150	Schoolroom
		Lunch	400	Rounds
		Vendors		75 poster boards
		Storage room		10 6' tables
Tue	7am-6pm	Continental Breakfast	400	Empty
		General Session	400	
		4 Breakout Sessions	Up to 150	Theater
		Lunch	400	Schoolroom
		Vendors		Rounds
		Storage room		75 poster boards
Wed	7am-6pm	Continental Breakfast	400	10 6' tables
		General Session	400	Empty
		4 Breakout Sessions	Up to 150	
		Lunch	400	Theater
		Vendors		Schoolroom
		Storage room		Rounds

Meeting Space and Set-Up Charges:

General Session:	\$500.00 per day
Breakout Sessions:	\$150.00 each per day
Vendor Space:	\$500.00 per day

** Exclusive of all applicable tax (currently 9%) and a taxable service charge of 22% **

Currently, we are not holding any function space or sleeping rooms for your event.

CURRENT CATERING AVERAGE RATES

Hotel's 2010 average catering prices are as follows:

Breakfast:	\$20.95 per person
Lunch:	\$27.00 per person
Dinner:	\$35.00 per person
Reception (beverage only):	\$16.00 per person per hour

These quotations do not include any applicable tax (currently 9%) and a non-taxable service charge of 22%. All food and beverage served in the Hotel must be purchased from the Hotel.

FOOD & BEVERAGE ATTRITION

The Williamsburg Marriott is relying upon the total Food and Beverage minimum of \$40,000.00 exclusive of tax and gratuity. If SAIC-Frederick does not meet their Food and Beverage minimum, the difference between amount spent and the minimum will be charged as liquidated damages and not as a penalty.

SERVICE & SERVICE & SERVICE

Quality service goes hand in hand with the Williamsburg Marriott. We will impress your attendees with outstanding services, such as:

- Professional Catering Manager assigned to your program from start to finish
- Our Conference Service Coordinators, dressed in red coats and accessible by any house phone through our in house radio system
- Convention resumes and Pre-Convention meetings with the staff
- Computerized Reservations
- Express Check-In/Check-Out
- Concierge Desk
- High Speed Internet Connection
- Business Center

VALUE ADDED FEATURES

In order to add more value to your event, the Williamsburg Marriott is pleased to offer Company/Organization the following:

- (1) Complimentary room for every 50 occupied room night
- Complimentary internet located in the meeting space

MARRIOTT REWARDS

Earn free vacations with Marriott's Meeting Planner Bonuses! Wherever you host a meeting at Marriott, you can earn your choice of frequent flyer miles with Marriott Miles, or earn points toward fabulous vacations with Marriott Rewards, our award-winning frequent traveler program.

LOCATION

The Williamsburg Marriott is conveniently located off Interstate 64, nestled between Richmond and Virginia Beach, both within one hour of the hotel.

TRANSPORTATION

Three area airports, Williamsburg/Newport News, Norfolk and Richmond conveniently serve the Williamsburg Marriott. All are within 45-minute radius of the hotel. Each provides shuttle service to the Williamsburg area.

VARIETY OF RESTAURANTS

The Harvest Grille offers a wide variety of breakfasts options each morning. Pitcher's American Grill and Sports Lounge is a fun casual choice featuring sandwiches, salads, and a wide variety of domestic and imported beers. Satellite sporting events can be seen from eleven different televisions. Pool and other games create a fun and relaxing past time. The Williamsburg Café offers Geno's Pizza, Starbucks Coffee and other items to dine in or take out! Of course, you can always indulge yourself in ordering room service for breakfast, lunch and dinner.

Within walking distance of the Williamsburg Marriott are a variety of different restaurants to wet your palette, from French and Italian Cuisine, to seafood, to quaint sandwich shops.

ATTRACTIONS

The Williamsburg area offers something for everyone! Step back in time by touring Historic Colonial Williamsburg and neighboring Jamestown and Yorktown. Enjoy the fun adventures of Busch Gardens and Water Country USA. Go on a shopping spree by visiting area merchants or one of the fantastic outlet malls. Tee-off on one of eleven-championship golf courses. All are located just minutes away!

GOLF

As a charter member of the Williamsburg Area Golf Association, the Williamsburg Marriott can assist you in planning your golfing activities. Eleven outstanding courses, designed by some of the world's greatest architects provide challenges of every degree.

RECREATIONAL ACTIVITIES

Realizing that leisure time is important to our guests, we offer tennis, a Health Club, indoor-outdoor pool, whirlpool.

Please contact me if you have any questions that I can help answer for your. I look forward to working with you.

Sincerely,

Simone Piette Waltrip
Sales Manager