# Signing Subjects and Forms

Principle Investigators can review and sign off on study subjects and forms. The data points in a form which require signatures must be verified by a Monitor before they can be signed, and a user must have an **Investigator** role to sign any forms or subjects. The username and password of the Investigator's Rave account are required to generate electronic signatures (eSignatures).

## **Contents**

Signing Subjects (Batch Signing)	1
Signing Standard Forms	4
Signing Log Forms	7
Signature breaking	10
Audit Trail View	10
Bulk Signing Forms and Subjects	11

# Signing Subjects (Batch Signing)

After logging into Rave, select the **Rave EDC** link for the desired study in the Studies list.

Apps				Tasks
RAVE	Studies (5)		Q	Invitations (0)
EDC	E <u>17C0102</u>	Rave Architect Roles	*	No Pending Invitations
CCR		Rave Modules Rave Architect Security		eLearning (0)
RAVE		MEDS Reporter		No Pending eLearning
Architect	EDC Template (DEV)	Rave EDC		
CCR CCR Classic	EDC Template (FUNCTEST)	Rave EDC Rave Modules		
EDC Template		Rave EDC Rave Modules		

Navigate to the relevant site if there are multiple sites available and pick the subject that needs to be signed. As seen below, the user is accessing the study as an **Investigator**.

STUDIES	ACTIONS ENVIRONMENTS nplate - EDC - Functional Testing -	sites I1 - TEST <del>-</del>			Help -	Investigator -	Mahpara Nuzhat -
TEST - Subjects							
Enrollment Target 0 Enro	lied 4 Completed 0						
Filter By Subject Status	Find Subject						View Site Reports
All Statuses 🗸	٩	Reset					
Subject Information	Subject Status						
1010001	Screened						
1010002	Screened						
1010003	Screened						
101005	Screened						
4							
4 Total		« <	1 /1 > >			Per p	age 10 25 50 100
				(huarfin)	Rava ED/C 2021 2.0	Conversional @ 1991	2021 Madidata Coldinas Inc.

Forms that require signatures are denoted by the  $\mathscr{L}$  icon, as shown in the image below. In order to sign all the eligible forms of a subject at once, select the **Sign Subject** button near the top of the Subject homepage. Forms or fields which have not been configured to require signatures will not be signed.

Subject Status Screened	Actions										View	Subject Reports
C Screening	Sign Subject	٦										
Course 1		_										
Course 2		Subject	Screening	Course 1	Course 2	Course 3	Course 4	Course 5	Course 6	Labs	Ongoing	Off Treatme
Course 3	Enroliment		an a									
Course 4	Baseline Medical History		0									
Course 5	Prior Radiation Supplement		da b									
Course 6	Prior Surgery Supplement		0									
🗅 Labs	Prior Therapy Supplement		đ									
Congoing	Prior Treatment Summary		0									
C Off Treatment	Physical Exam - Screening		0									
C Follow Up	Consult		0									
C off study	Baseline Symptom		0									*
< COLLAPSE	Course Initiation			0	0	0	0	0	0			

Subsequently, the user will be directed to the Sign window where their Rave **Username** and **Password** has to be entered. Select the **eSign** button here to sign off on the subject.

<b>:::</b> medidata
As PI, I understand and certify that the information submitted within the application is true, complete, and accurate to the best of my knowledge.
Username
nuzhatm
Password
•••••
Mahpara Nuzhat 24 Nov 2021 10:50:48 Eastern Standard
Time
eSign Cancel

When a subject is signed successfully, all its relevant forms are marked by • icons in the Subject homepage. This means that the forms are now complete.

Screening		Actions										View 9	Subject Reports
Course 1													
) Course 2			Subject	Screening	Course 1	Course 2	Course 3	Course 4	Course 5	Course 6	Labs	Ongoing	Off Treatme
) Course 3	2	Enrollment	oubject		Course 1	oodioo 1	oodibe o	oouroo 4	Course o	oouloo o	Lubb	ongoing	on neutric
) Course 4		Baseline Medical History		0									
Course 5		Prior Radiation Supplement		•									
Course 6		Prior Surgery Supplement		0									
) Labs		Prior Therapy											
) Ongoing		Supplement Prior Treatment		0									
) Off Treatment		Summary		0									
) Follow Up	+	Physical Exam - Screening		0									
COLLAPSE		Consult		0									

The signature can also be seen at the bottom of each of the signed forms. It consists of the Investigator's name, username and the timestamp of the signature.

<b>≜</b> 1010003 <b>Ⅲ</b>	M Stage	O Verify -
Subject Status Screened	Date of Confirmation of Histology 8 Nov 2021	Ø Verity ▼
Enroliment	Date of Informed Consent Version 8 Nov 2021	⊘ Verify         •
Baseline Medical History C     Prior Radiation SupplementC	Date from which to Start Including labs 1 Nov 2021	• © Verity •
Prior Surgery Supplement C Prior Therapy Supplement C	NIH ADVANCE DIRECTIVES FORM	
Prior Treatment Summary C Physical Exam - Screening C	Collected?	© Verify •
Consult C Baseline Symptom C	Collection Date	© Verity -
Course 1	Comments	© Verify •
Course 2	Signature Applied Mahpara Nuzhat (nuzhatm5) - 24 Nov 2021 10.55:30 Eastern Standard Time	
Course 3	Save Cancel	Move to next task after save

# Signing Standard Forms

The forms that require signatures can be viewed in the Subject homepage or Subject Grid, represented

Subject Status Screened	Actions										View	Subject Reports
Screening	Sign Subject											
Course 1	angir ausjavi											
Course 2		Subject	Screening	Course 1	Course 2	Course 3	Course 4	Course 5	Course 6	Labs	Ongoing	Off Treatme
Course 3	Enrollment		ø									
_	Baseline Medical History		0									
Course 4	Prior Radiation											
Course 5	Supplement		ø									
Course 6	Prior Surgery Supplement		0									
🗅 Labs	Prior Therapy Supplement		ø									
Ongoing	Prior Treatment Summary		0									
Off Treatment	Physical Exam - Screening		0									
G Follow Up	Consult		0									
□ Off Study	Baseline Symptom		0									
COLLAPSE	Course Initiation			0	0	0	0	0	0			

Upon selecting a form, the data points that have to be reviewed and signed are marked by a **Requires Signature** key and **orange bars**.

Lo10003     Subject Status Screened     Screening	▲ 1010003 □ Screening ■ Enrollment 2 Requires Signature			Q.
Enrollment	DISEASE AND CONSENT			
Baseline Medical History C				
Prior Radiation Supplement(	Lesion anatomic site description		O Verify -	٥-
Prior Surgery Supplement C			Verify -	Q
Prior Therapy Supplement C	Date of Diagnosis	3 Nov 2021 *	Verny -	÷.
Prior Treatment Summary C	Histology	Sarcoma; synovial; monophasic fibrous	🛇 Verify 👻	Q
Physical Exam - Screening C	Tilsology	sarcoma, synovial, monophasic ibrous		
Consult C	Grade of Histology	Low Grade 🗢	🛇 Verify 👻	<b>Q</b> -
Baseline Symptom C				
Course 1	Dose Level	TAC1 : TAC1 Description	🕲 Venity 👻	٥-
Course 2	Disease Stage at Entry	∥ ◆	O Verify -	٥-
Course 3				
Course 4	Disease Stage at Diagnosis	IB	🕲 Verity 👻	Q
🗅 Course 5 🗸	Gleason Score	2 •	🕲 Verity 💌	\$-

# When the form is ready to be signed, scroll to the bottom and select the **Sign** button.

≜ 1010003 III	N Stage		🕲 Verify 👻	0+
Subject Status Screened	M Stage		🕑 Verify 🗸	0+
Enroliment	Date of Confirmation of Histology	9 Nov 2021 📍	🕲 Verity 🕞	Q.+
Baseline Medical History C     Prior Radiation SupplementC	Date of Informed Consent Version	10 Nov 2021 *	🕲 Verify 👻	0+
Prior Surgery Supplement C	Date from which to Start Including labs	11 Nov 2021 *	📀 Verify 👻	¢-
Prior Treatment Summary C Physical Exam - Screening C	NIH ADVANCE DIRECTIVES FORM			
Consult C Baseline Symptom C	Collected?		🕲 Verify 👻	0+
Course 1	Collection Date		🕲 Verify 📼	Q
Course 2	Comments		🕲 Verify 🕒	¢-
Course 3	Requires Signature			
Course 4		a submitted within the application is true, complete, and accurate	to the best of my knowledge.	
Course 5	Sign			*
< COLLAPSE	Save Cancel			Move to next task after save

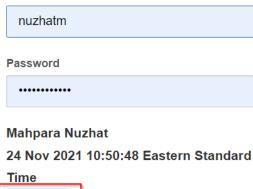
Similar to subject-level signing, the user will be directed to the Sign window. Enter Rave **Username** and **Password** and select **eSign**.

# **medidata**

As PI, I understand and certify that the information submitted within the application is true, complete, and accurate to the best of my knowledge.

#### Username

eSign



The signature status can be viewed at the bottom of the form. As shown below, the signature was applied successfully.

Cancel

<b>≜</b> 1010003 <b>Ⅲ</b>	M Stage	♥ Verity ▼
Subject Status Screened	Date of Confirmation of Histology 8 Nov 2021	🗢 verity 🔹
Enrollment •	Date of Informed Consent Version 8 Nov 2021	<ul> <li>♥ Venty +</li> </ul>
Baseline Medical History C     Prior Radiation SupplementC	Date from which to Start Including labs 1 Nov 2021 •	⊘ Verity ▼
Prior Surgery Supplement C     Prior Therapy Supplement C	NIH ADVANCE DIRECTIVES FORM	
Prior Treatment Summary C Physical Exam - Screening C	Collected?	⊘ venty →
Consult C Baseline Symptom C	Collection Date	⊘ Verify         •
C Course 1	Comments	⊘ verity →
Course 2	Signature Applied Mahpara Nuzhat (nuzhatm5) - 24 Nov 2021 10.55.30 Eastern Standard Time	
Course 3	Save Cancel	Move to next task after save

## **Signing Log Forms**

Log forms can be signed in both **Landscape** mode and **Portrait** mode. Log lines cannot be signed individually – applying a signature to one log record will sign all the other records in the log form.

One method of signing log forms is through landscape mode where all the log records appear as individual rows in the log form, as shown in the image below. Click on the **Sign** button at the end of the page to sign the form.

Subject Status Screened		▲ 101000 ℃ ongoing Adverse Events 2 Moverse System											
Screening			and a					All		e. '0' or '1' for checkbox fields.			
Course 1	Adv	verse Events, Log Lin	es					All	Search field value	e. 10 or 11 for checkbox fields.		Q	
Course 2	<	Course # Day in Course Date of Onset Date Re						AE/SOC 😧	SOC	CTCAE Term		>	
Course 3	1	2 •	4 •	12 Nov	2021 *			Abdominal infection : Infections and infestations	Infections and • infestations	Abdominal infection	• •9	٥.	
Course 4	2	2 •	10 🛥	16 Nov	2021 🍐	18 Nov	2021 📍	Arterial thromboembolism : Vascular disorders	Vascular disorders	Arterial thromboembolism	-8	٥.	
Course 6	2 Rov	w(s)					<b>«</b> <	1/1 > >		Per pa	ige 10 2	5 <b>50</b>	
🗆 Labs	29 Cd	olumn(s)											
Congoing	Do	you want to add comments?				O Ver	ify 🗸					0-	
Adverse Events	co	MMENTS											
Concomitant C Measures/Medications	0	Requires Signature											
Extent of Disease-Lesions C Identification		PI, I understand and certify th Sign	hat the information submitted within th	ne application is true, c	complete, and a	ccurate to the best of	my knowledg	je.					
COLLAPSE													

Log forms can also be signed in portrait mode. Click on the highlighted icon to switch to portrait view.

<b>1</b> 010003		Adverse Events											۰-
Subject Status Screened		Requires Signature											
Course 1													
Course 2	Adv	erse Events, Log Lines						All	~	Search field value	'0' or '1' for checkbox fields.		Q
Course 3	<	Course #	Day in Course	Date	of Onset		Date Resolved	AE/SOC 😧		SOC	CTCAE Term		
Course 4	1	2 •	4 🔺	12 No	ov 2021	٥		Abdominal infection : Infections and infestations	Infect • infesta	ions and tions	Abdominal infection		۰.
Course 5								inestations					
Course 6	2	2 •	10 •	16 No	ov 2021	•	18 Nov 2021 🔷	Arterial thromboembolism : Vascular disorders	Vascu	lar disorders 🤌	Arterial thromboembolism	•	٥-
🗅 Labs	-						<u>«</u> (					l se la	
⊖ Ongoing	2 Row 29 Co	(S) lumn(S)									Per pi	age 10 2	5 50 1
Adverse Events	Dog	you want to add comments?					O Verify 👻						¢٠
Concomitant C Measures/Medications													
Extent of Disease- Lesions C	CON	MENTS											
Extent of Disease-Lesions C Measurements		equires Signature	the information submitted within th	e application is tr	ue, complete, a	nd ac	curate to the best of my knowledge	e.					
🖹 Vital Signs 🛛 🗸 🗸		Sign											
COLLAPSE		Cancel										to next tasi	

In this mode, each log line is displayed as a standard vertical form. Here, scroll to the bottom of the page and click on the **Sign** button. This action will not only sign the specific log line, it will also sign <u>all</u> the other log records in the form.

La 1010003  Subject Status Screened	Action	Dose Reduced	🕲 Verity 👻	0-				
C Screening	Therapy	Support 💊	🔿 Verity 👻	0+				
Course 1	Outcome		🛇 Verify 👻	0+				
Course 2	Expediled Report to IRB?	Yes •	🖉 Verity 👻	0-				
Course 3		105		-				
Course 4	Expedited Report to Sponsor	No ·	🕲 Venty 👻	٥-				
Course 5	Comments		🛇 Verify 👻	0+				
Course 6	Back To Complete View		Previous Line Line of 2 Next Line >					
Ci Labs	Do you want to add comments?		O Verify *	0-				
Congoing								
Adverse Events	COMMENTS							
Concomitant C Measures/Medications	Requires Signature							
Extent of Disease- Lesions C Identification	As PI, I understand and certify that the info	As PL Ludgestand and certify that the information submitted within the application is true, complete, and accurate to the best of my knowledge.						
Collapse	Save Cancel							

On the Sign window, enter Username and Password. Then select eSign.

# **medidata**

As PI, I understand and certify that the information submitted within the application is true, complete, and accurate to the best of my knowledge.

#### Username

huzhatm			

#### Password

.....

#### Mahpara Nuzhat

24 Nov 2021 12:16:19 Eastern Standard



La 1010003	Therapy	Support •	🕲 Verity 👻	٥.				
C Screening	Outcome		S Varity -	<b>0</b> -				
Course 1	Expedited Report to IRB?	Yes •	S Verity -	٥-				
Course 2	Expedited Report to Sponsor	No •	O Verify -	¢-				
Course 3								
Course 4	Comments		🕲 Verity 👻	¢-				
Course 5	Back To Complete View	Previ	ious Line III of 2 Next Line >					
Course 6	Do you want to add comments?		O Verify +	٥.				
🗅 Labs	COMMENTS							
Congoing	Signature Applied							
Adverse Events	Mahpara Nuzhat (nuzhatm5) - 24 Nov 2021 12 17:15 Eastern Standard Time							
Concomitant C Measures/Medications	Save Cancel							
Physical of Principal Leaders C								
1010003     Im     Subject Status Screened	Therapy	Support 🍝	O Verify ~	o-				
D Screening	Outcome	Recovered •	S Verify -	0-				
Course 1	Expedited Report to IRB?	Yes •	Verity -	Q				
Course 2	Expedited Report to Sponsor	No ·	🕲 Verity 💌	٥-				
Course 3			<b>0</b>					
Course 4	Comments		Verify ~	¢+				
Course 5	Back To Complete View	< Prev	vious Line Line 2 of 2 Next Line >					
Course 6	Do you want to add comments?		O Verify -	¢-				
🗅 Labs	COMMENTS							
Cingoing	Signature Applied							
Adverse Events	Mahpara Nuzhat (nuzhatm5) - 24 Nov 2021 12:17	15 Eastern Standard Time						
Concomitant C. Measures/Medications	Save Cancel							

# The signature can be viewed in each of the individual log records in the form.

The signature can also be seen in landscape mode. The **Requires Signature** badge and corresponding orange bars are consequently absent.

La 1010003	▲ 1010003 C Ongoing							٥-
C Screening	Adverse Events, Log Line				All	✓ Search field value	'0' or '1' for checkbox fields.	Q
Course 1		-						
Course 2	Course #	Day in Course	Date of Onset	Date Resolved	AE/SOC 😧	SOC	CTCAE Term	>
Course 3	1 2 •	4 •	12 Nov 2021 *		Abdominal infection : Infections and infestations	Infections and Infestations	Abdominal infection	• -0 -
Course 4	2 2 •	10 -	16 Nov 2021 🔷	18 Nov 2021	Arterial	Vascular disorders	Arterial	-9 0-
Course 5			10 1101 2021		thromboembolism : Vascular disorders	•	thromboembolism	
Course 6	2 Row(s)			<b>«</b> <	1/1>>		Per pa	ge 10 25 50 1
🗅 Labs	29 Column(s)							
Cingoing	Do you want to add comments?			O Verify -				¢-
Adverse Events	COMMENTS							
Concomitant C Measures/Medications	Signature Applied		_					
Extent of Disease- Lesions C Identification	Mahpara Nuzhat (nuzhatm5) - 24	Nov 2021 12:17:15 Eastern Standa	ard Time					
	Save Cancel						□ Move	io next task after sav

## Signature breaking

When a signed data point in a form is modified by another user, the signature will break. The field would then have to be verified by a Monitor and then reviewed and signed by an Investigator. The other data points in the form that remain unchanged do not need to be verified or signed again.

### **Audit Trail View**

Rave Audit History keeps records of any changes made to a form or data point, including any signatures applied or broken. Click on the gear icon of a form or a specific data field and select **Audit History** to view its audit trail.

Loto004 Constants Screened	Local Screening Enrollment			🖉 Verity All Fields
Screening	Requires Signature			O Data Management
Enrollment •	DISEASE AND CONSENT			O Study Chair
Baseline Medical History C     Prior Radiation Supplement	Lesion anatomic site description		O Verify -	O Study Team Review
Prior Surgery Supplement C				🕸 - Freeze All Fields
Prior Therapy Supplement	Date of Diagnosis	5 Oct 2021 *	🗢 Verify 👻	Lock All Fields
Prior Treatment Summary C	Histology	Hepatocellular Carcinoma	S Verify	Audit History
Physical Exam - Screening C	histology	Hepatocellular Carcinoma	C winy	
Consult C	Grade of Histology	Moderately	🛇 Verity 👻	0
Baseline Symptom C				
Course 1	Dose Level	TAC1 : TAC1 Description	🗢 Verify 👻	o
Course 2	Disease Stage at Entry	IB 🔺	🛇 Verify 👻	Q
Course 3				
🗅 Course 4	Disease Stage at Diagnosis	н 🔸	🛇 Verify 👻	¢ -

1010004     Subject Status Screened	DISEASE AND CONSENT			
🕒 Screening	Lesion anatomic site description		O Verify -	٥.
Enrollment •				
Baseline Medical History C	Date of Diagnosis	5 Oct 2021 *	🛇 Verify 👻	0-
Prior Radiation Supplement				😫 Freeze Field
Prior Surgery Supplement C	Histology	Hepatocellular Carcinoma	🗢 Verify 👻	Lock Field
Prior Therapy Supplement	Grade of Histology	Madarataka a	🛇 Verity 👻	Audit History
Prior Treatment Summary C	Grade of Histology	Moderately 🗢	o verity	
Physical Exam - Screening C	Dose Level	TAC1 : TAC1 Description	🛇 Verify 👻	o -
Consult C				
Baseline Symptom C	Disease Stage at Entry	IB 🔹	🕲 Verify 👻	<b>0</b> -
Course 1				
Course 2	Disease Stage at Diagnosis	II •	🕲 Verify 👻	0 ×
Course 3	Gleason Score	2 •	🕲 Verify 👻	0 -
Course 4	T Stage	•	🖉 Verify 👻	0+
Course 5	N Stage		🛇 Verify 👻	¢-

As seen below, each time a form is signed or a signature is broken, the relevant activity, user information and timestamps are logged.

iiimedidata									
studies ♣ CCR - EDC Template -	ACTIONS ENVIRONMENTS EDC - Functional Testin							×	Investigator -
<b>å</b> 1010004 🏾 🖽		DataPoint - Date	of Diagnosis						
Subject Status Screened	🛔 1010004 🗅 Scree	Parent	Record - Enrollment					- 1	
Subject Status Screened	🖹 Enrollment	Siblings	DataPoint - Date of Diagnosis		~			- 1	
Screening		Audit			User		Time		
Enrollment	DISEASE AND CONSE		_					- 1	
Baseline Medical History	Lesion anatomic site de	User signature succee	ded.		Mahpara Nuzł	iat (107 - nuzhatm5)	24 Nov 2021 13:59:59	- 1	
Prior Radiation Supplement		DataPoint Verified.		Mahpara Nuzhat (104 - nuzhatm4) 24 Nov 2021 13:52:02					
Prior Surgery Supplement C	Date of Diagnosis	DataPoint Un-verified.			Mahpara Nuzhat (46 - nuzhatm2) 24 Nov 2021 13:50:		24 Nov 2021 13:50:40		
Prior Therapy Supplement 《							- 8		
Prior Treatment Summary C	Histology	Signature has been br	oken.		Mahpara Nuzi	iat (46 - nuzhatm2)	24 Nov 2021 13:50:40		
Physical Exam - Screening C		User entered '5 Oct 20	21' reason for change: Entry Error		Mahpara Nuzi	iat (46 - nuzhatm2)	24 Nov 2021 13:50:40		
Consult C	Grade of Histology	User signature succee	ded.		Mahpara Nuzł	iat (107 - nuzhatm5)	24 Nov 2021 12:51:20		
Baseline Symptom C								- 1	
Course 1	Dose Level	DataPoint Verified.			Mahpara Nuzł	iat (104 - nuzhatm4)	24 Nov 2021 12:41:02		
~		User entered '3 Oct 20	21'		Mahpara Nuzł	iat (46 - nuzhatm2)	24 Nov 2021 12:38:06		
Course 2	Disease Stage at Entry			CRF 108	(Investigator)	Rave EDC 2021.2.0	Copyright © 1999-2021 Medidata Solutions,	Inc.	
Course 3	Disease Stage at Diagr							_	
Course 4		Cancel		_					

# Bulk Signing Forms and Subjects

Forms and subjects can also be signed in bulk. To do so, use the **Actions** dropdown on the top navigation bar and select **EDCTasks**.

	ACTIONS ENVIRONMENTS SITES EDC Functional Testing T1 - TEST	suвјестs 1010003 <del>-</del>		Help - Investigator -	Mahpara Nuzhat 🗸
<b>≜</b> 1010003 <b>Ⅲ</b>	Search for Actions				
Subject Status Screened	EDC				0-
C> screening	EDC Tasks				
Enrollment	DISEASE AND CONSENT				
Baseline Medical History					
Prior Radiation Supplement	Lesion anatomic site description		O Verify -		۰.
Prior Surgery Supplement C					
Prior Therapy Supplement	Date of Diagnosis	3 Nov 2021 <sup>●</sup>	🛇 Verify 👻		٥-
Prior Treatment Summary C			🛇 Verify 👻		Q
Physical Exam - Screening C	Histology	Sarcoma; synovial; monophasic fibrous 🗢	Verny V		÷.

All the forms in the study that require signatures can be seen by clicking on the **Pages Requiring Signature** link on the left Task Overview bar.

CCR - EDC Template	<ul> <li>EDC Tasks -</li> </ul>	<ul> <li>Functional Testing -</li> </ul>	T1 - TEST •			Help <del>-</del>	Investigator -
Task Overview Pages Requiring Signature	Study S	Site Task List - TE	ST				
Pages Requiring Signatu	Please se	elect a task category on t	he left side.		(Investigator)	Rave EDC 2021.2.0	Copyright @ 1999-2
Task Overview							
Pages Requiring Signature (4)		Task List - TEST					
	i ugos riedai	ing orginatio					
	Filters						Clear Fifter
	Select All	Subject 🔺	Subject Status	Folder	Form		
	O	1010003	Screened	Screening	Enrollment		
		1010004	Screened	Screening	Enrollment		
		1010004	Screened	Screening	Prior Radiati	on Supplement	
	D	1010004	Screened	Screening	Prior Therap	y Supplement	
	4 Total Result(	(5)		« <u>1</u> /1 »		Per page	e 10 25 <b>50</b> 100
	Sign Pages						«

Multiple patients and forms can be signed by using the **Select All** button or the checkboxes placed to the left of each row.

Task Overview Pages Requiring Signature  ④		Study Site Task List - TEST								
	Filters				Clear Filter					
	Select All	Subject -	Subject Status	Folder	Form					
	0	1010003	Screened	Screening	Enrollment					
	D	1010004	Screened	Screening	Enrollment					
	0	1010004	Screened	Screening	Prior Radiation Supplement					
		1010004	Screened	Screening	Prior Therapy Supplement					
	4 Total Result	t(s)	≪ [1]	/1 >>>	Per page 10 25 50 100					
	Sign Pages				«					

Select **Sign Pages** to sign all the checked forms at once.

Task Overview Pages Requiring Signature ④	Study Site	Task List - TEST									
	Pages Requir	Pages Requiring Signature									
	Filters				Clear Filter						
	Select None	Subject 🔺	Subject Status	Folder	Form						
	2	1010003	Screened	Screening	Enrollment						
	63	1010004	Screened	Screening	Enrollment						
	8	1010004	Screened	Screening	Prior Radiation Supplement						
	8	1010004	Screened	Screening	Prior Therapy Supplement						
	4 Total Result(s	5)	« [1	1 / 1 >>>	Per page 10 25 50 100						
	Sign Pages				(Investigator) Rave EDC 2021.2.0 Copyright © 1999-2021 Medidata Solutions, Inc.						

The pages to be signed can also be filtered by **Subject, Subject Status, Folder** and **Form.** In this example, the objective is to only sign forms for the subject 1010004. By checking the checkbox for that subject on the Filters list and selecting the **Filter** button, the list will be updated with the new parameter.

ters			Clear Fi
Subject	Q		
All Subjects     1010003	<b>2</b> 1010004		
Subject Status			
<ul> <li>All Statuses</li> <li>Screened</li> </ul>			
Folder	Q		
All Folders Screening			
Form	Q		
All Forms	Prior Radiation Supplement	<ul> <li>Prior Therapy Supplement</li> </ul>	

Using **Select All** and selecting **Sign Pages** will therefore sign all the forms for patient 1010004.

Task Overview Pages Requiring Signature 3	Study Site Task List - TEST			
	Pages Requiring Signature			
	Filters Subject 1010004 🛠			Clear Filter
	Select All Subject -	Subject Status	Folder	Form
	1010004	Screened	Screening	Enrollment
	1010004	Screened	Screening	Prior Radiation Supplement
	0 1010004	Screened	Screening	Prior Therapy Supplement
	3 Total Result(s)	« 1	/1 >>	Per page 10 25 50 100
	Sign Pages			Ľ

Task Overview	Study Site 1	Tack List . TEST								
Pages Requiring Signature 3	Study Site Task List - TEST									
	Pages Requiri	ing Signature								
	Filters Subject Update Re	1010004 💌			Clear Filter					
	Select None	Subject •	Subject Status	Folder	Form					
	•	1010004	Screened	Screening	Enrollment					
		1010004	Screened	Screening	Prior Radiation Supplement					
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	3 Total Result(s)	;)	«	1 /1 >>	Per page 10 25 50 100					
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# The signature is confirmed by the completed dot icons $\bullet$ in the Subject homepage.

Logical Status Screened	<b>å</b> 1010004											
C Screening	Actions										View S	ubject Reports
Course 1												
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If each form on the list needs to be accessed separately, click on the form row. This will direct the user to the chosen form.

Pages Requiring Signature (4)	Study Site	Study Site Task List - TEST								
	Pages Requi	Pages Requiring Signature								
	Filters				Clear Filter					
	Select All	Subject 🔺	Subject Status	Subject Status Folder						
	0	1010003	Screened	Screening	Enrollment					
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From this view, the user can navigate to other pages on the EDC Tasks list by using the highlighted links on the right. They can also return to the EDC Tasks view by selecting **Task List**, shown on the left.

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Screening B Enrollment Baseline Medical History Prior Radiation Supplement	▲ 1010014										
Prior Surgery Supplement C Prior Therapy Supplement 4	< Date of First Dose	Date of Last Dose	Radiation Type	Other, Specify	Radiation extent	Site	Schedule	>			
Prior Treatment Summary C  Prior Treatment Summary C  Physical Exam - Screening C	<sup>1</sup> 1 Feb 2021	21 Apr 2021	Radiofrequency Ablation	•	Limited Radiation 🗢	Bone, Non-Spine		-			
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Course 1	Do you want to add comments?			O Verify				Ø-			
Course 2	COMMENTS										
Course 3	Requires Signature										
Course 4	As PI, I understand and certify that the	e information submitted within the	application is true, complete, and	accurate to the best of my know	ledge.			*			
< COLLAPSE	Save Cancel						□ Move	to next task after save			

The chosen form can be signed by clicking on the **Sign** button at the bottom of the page.

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Prior Surgery Supplement C	C Date of First Dose Date of Last Dose	Radiation Type Other, Specify	Radiation extent Site	Schedule >						
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Course 4	As PI, I understand and certify that the information submitted within th	e application is true, complete, and accurate to the best of my know	leage.	<						
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As demonstrated below, the signature was applied successfully.

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<u>co</u> 1	COMMENTS										
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