**Minutes for the SS/SC meeting held on 6th November 2014**

1. We would like to thank all those who attended Staff Scientist Meeting on 6th November, specifically our outgoing Co-Chair Dr. Sergey Tarasov and Vice Co-Chair Krista Delvikas-Frankenberry, and those provided with suggestions to improve various aspects of carrier goals.
2. Several issues were discussed in this meetings including our job security, placement of displaced SS/SC, guidelines for Quadrennial Review, initiating collaborations among SS/SC, Professional Development, Pay raise, etc.
3. Displaced SS/SC looking for new placement at NIH should have an option of updating their CV in the searchable NIH website so that PIs who are interested in recruiting Staff Scientists could contact them for a position in their lab.
4. More transparent guidelines for Quadrennial Review could help SS/SC to better prepare for their QUAD review. Also pairing senior SS/SC with a junior SS/SC to guide and advise on QUAD Review process could help junior SS/SC.
5. Collaborations among SS/SC with permission of PIs could help the community mutually. This requires knowing expertise of each SS/SC in CCR, and having a website with complete details of expertise of individual SS/SC will be helpful. Although such a web site exist NIH wide (see below) with few of Staff Scientists and Staff Clinicians listed, and having such a website for CCR was discussed. <http://sigs.nih.gov/NIH_SSSC/Pages/Members.aspx>
6. Besides bimonthly Staff Scientist/Staff Clinician seminar series, other avenues to improve our teaching skills could be explored. One such avenue is teaching high school students, teachers and parents about our research in a monthly seminar series at ATRF.
7. Active participation of SS/SC in NIH Assembly of Scientist (NIH AOS) is another forum to discuss concerns of SS/SC. Several CCR SS/SC are contesting for NIH AOS Council positions. Please do not forget to vote for your representative before 17th of November by login at <https://nihaos.org/>
8. Efforts to update Minutes of SS/SC meetings from Bethesda and Frederick campus in CCR SS/SC organization website is under discussion.
9. Several issues with mentoring of Werner H. Kirsten SIP students were discussed. Although it is a challenge to mentor high school students, it is worth taking some of our time to mentor them as part of community service.
10. Attendance for Staff Scientist meetings tends to be less than expected. Any suggestions on day and time of the week to improve the participants are welcome.
11. Starting Frederick Staff Scientists/Staff Clinician Alumni was discussed.
12. Please make a note of our next Staff Scientist/Staff Clinician seminar series on 20th November by Siddhartha Datta. If you are interested in giving a seminar please contact Anu Puri ([puria@mail.nih.gov](mailto:puria@mail.nih.gov)).

Best regards,

Abdul Waheed, CCR SSSC Organization Frederick, Co-Chair

Yien Che Tsai, CCR SSSC Organization Frederick, Vice Co-Chair